

# 2022 BUSINESS SEMINAR SERIES

## FEBRUARY



**MON**  
**07**  
**FEB**

Taxation

2-Day

**IAAP Certificate (UK) in Corporate Taxation**

**MON**  
**07**  
**FEB**

Taxation

6-Day

**IAAP Diploma in Taxation Management**

**TUE**  
**08**  
**FEB**

Marketing

1-Day

**Digital Marketing | Zero to Hero**

**TUE**  
**08**  
**FEB**



Occupational Health, Safety

**1-Day**

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## Certificate in Occupational Safety

**WED**  
**09**  
**FEB**

Excel

**2-Day**

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## Microsoft Excel Course - Intermediate Level

**WED**  
**09**  
**FEB**

Accounting

**1-Day**

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## Effective Credit Control For Accounts Executives

**THU**  
**10**  
**FEB**

Human Resource

**2-Day**

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## Recruit & Retain Talent In The Digital Era

**SAT**  
**12**  
**FEB**

Data Analytics

**8-Session**

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## Certificate In Data Analysis

**MON**  
**14**  
**FEB**

Human Resource

2-Day

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## Menangani Pekerja Bermasalah Dan Ketidakhadiran

**MON**  
**14**  
**FEB**

Taxation

2-Day

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## IAAP Certificate (UK) in Personal Taxation

**MON**  
**14**  
**FEB**

Taxation

1-Day

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## Managing Sales Tax Exemption Facilities & Scrap/ Waste Disposal

**MON**  
**14**  
**FEB**

Language

2-Day

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## Business Communication: Written English Skills

**TUE**  
**15**  
**FEB**

Accounting | Prai

1-Day

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## Essential Skills For Accounts Executives

**TUE**  
**15**  
**FEB**

Human Resource

2-Day

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## Certificate in Human Resource Management

**WED**  
**16**  
**FEB**

Taxation

1-Day

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## Effective Personal Income Tax Planning 有效的个人税务规划

**WED**  
**16**  
**FEB**

Finance | Prai

1-Day

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## Managing Cost, Costing and Activities

**THU**  
**17**  
**FEB**

Taxation

1-Day

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## Tax Planning For Employers And Employees 雇主和雇员的税收规划

**FRI**  
**18**  
**FEB**

Human Resource | Johor Bahru

1-Day

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## Practical Payroll Computation According to Malaysian Labour Laws

**SAT**  
**19**  
**FEB**

| Accounting

**2-Day**

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## **Financial Accounting For Accounts Personnel**

**SAT**  
**19**  
**FEB**

| Excel

**1-Day**

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## **Understanding The Malaysian Employment Act**

了解马来西亚劳工法令

**MON**  
**21**  
**FEB**

| Accounting

**2-Day**

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## **IAAP Certificate (UK) in Cloud Accounting**

**TUE**  
**22**  
**FEB**

| Human Resource

**2-Day**

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## **IAAP Certificate (UK) in Practical Payroll & Remuneration**

**TUE**  
**23**  
**FEB**

| Taxation

**2-Day**

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## **IAAP Certificate (UK) in Taxation Planning**

**WED**  
**23**  
**FEB**

Marketing

2-Day

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## Social Media Marketing And Advertising

**THU**  
**24**  
**FEB**

Human Resource

2-Day

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## Developing Effective Human Resource Policies and Employee Handbook

**THU**  
**24**  
**FEB**

Human Resource

1-Day

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## Training Needs Analysis (TNA) And Competency Modelling

**THU**  
**24**  
**FEB**

Human Resource

2-Day

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## Motivating Employees For Productivity Gain

激励下属，提高生产力

**FRI**  
**25**  
**FEB**

Occupational Health, Safety

1-Day

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## OSH Management: Occupation Safety & Health Awareness Program

职业安全与健康意识计划认知

# REGISTRATION FORM

ONLINE COURSE: 2021 BUSINESS SEMINAR SERIES



Certified to ISO 9001: 2015

## Billing Details

Organization \_\_\_\_\_

Address \_\_\_\_\_

Contact person \_\_\_\_\_ Designation \_\_\_\_\_

Email \_\_\_\_\_ Learner Card No. \_\_\_\_\_

Office Tel \_\_\_\_\_ Mobile \_\_\_\_\_

## Method of Payment

Enclosed cheque/IBG no \_\_\_\_\_ for the sum of RM \_\_\_\_\_  
 Payable to "3NTITY SDN BHD (RHB: 2143 1600 000949)"

Note: Customers using Maybank Online Payment facility, please enter Account Payee as "ENTITY SDN BHD" (due to the first alphabet "3" is not accepted)

- Registration is on a first-come-first-served basis. Only fully completed registration will be processed
- Reservation is only confirmed with full payment cleared

## TERMS & CONDITIONS

### Cancellation Policy

Course fees are non-refundable one reservation has been confirm. No refund is given for cancellations or withdrawals. Cancelled unpaid registration will also be liable for full payment of the Course fees.

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least five days prior to the event if you intend to send replacement.

### Recording

Video / Sound recording is strictly prohibited.

### Disclaimer

All information contained in this brochure is correct and accurate at the time printing. The Course Organisers reserve the right to cancel, make any amendments and/ or changes to the programme if warranted by circumstances beyond the control of the Organisers. The Course Organisers also reserve the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions.



Register your **FREE SST2u Learner Card+ (SLC+)** and be entitled to **10% Cashback**

## Participant Details

\*Please Fill In BLOCK LETTER using BLACK or BLUE Pen

No	Participant Full name <small>Certificate of Attendance will be printed according to this name</small>	Email	Mobile	Vegetarian [Y/N]	Claiming HRDF [Y/N]
1.					
2.					
3.					

NOTE: SCAN THIS FORM AND DEPOSIT SLIP AND EMAIL TO: [yes@sst2u.com](mailto:yes@sst2u.com)

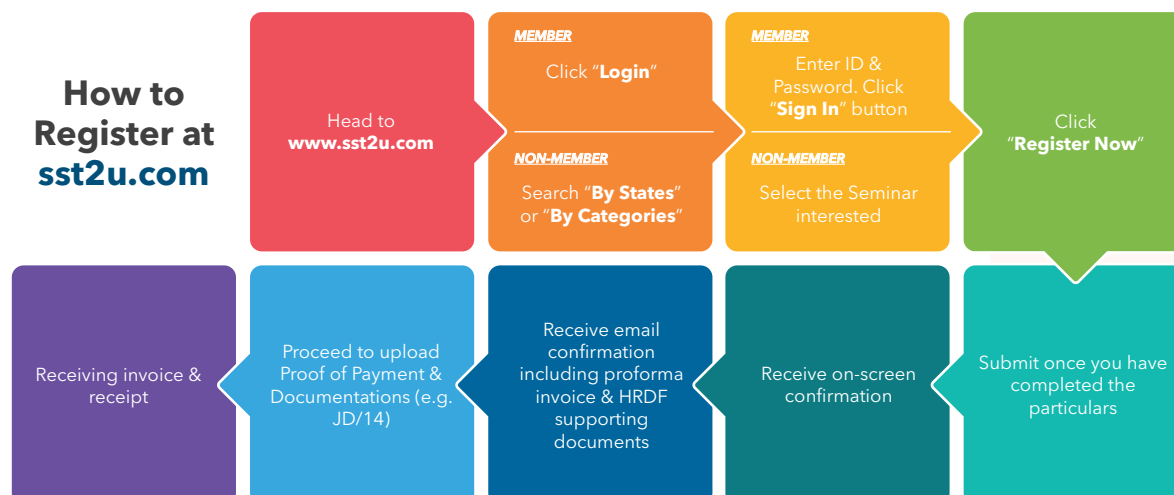
Online Form at [www.sst2u.com](http://www.sst2u.com)

## Registration / Enquiry

Han (019 - 323 0507) | Logesh (012 - 503 0346) | Siti (012 - 383 8603) | Teo (011 - 3178 9203) | Phang (03 - 5888 7357)

Minimum Requirements	Web Browser	<ul style="list-style-type: none"> <li>Google Chrome (most recent 2 versions)</li> <li>Mozilla Firefox (most recent 2 versions)</li> <li>Internet Explorer v11</li> <li>Apple Safari (most recent 2 versions)</li> </ul>	Inbound Internet connection	<ul style="list-style-type: none"> <li>Computer: 5 Mbps or better</li> <li>Mobile device: 4G or better</li> </ul>	
		Operating System	<ul style="list-style-type: none"> <li>Windows 7 and above</li> <li>Mac OS X 10.9 (Mavericks) and above</li> </ul>	Software	<ul style="list-style-type: none"> <li>No additional software needed</li> </ul>
		Hardware	<ul style="list-style-type: none"> <li>4GB or more of RAM (recommended)</li> </ul>		

## How to Register at sst2u.com



Official SME Business Digitalization Grant Provider  
**Fav365**

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